

## Wasps Tenant Guidance April 2021

Please find below information regarding the latest Scottish Government's COVID-19 restrictions and how they relate to Wasps tenants.

As the Scottish Government imposed restrictions [begin to be eased](#), it will be permitted for Wasps to welcome its tenants who have previously worked from home back to its buildings from Monday 26 April.

Easing restrictions will not mean returning to how things were before the virus. Physical distancing, hand hygiene, and other critical behaviours will be essential to ensure tenant, staff and visitor confidence.

### Moving through the buildings

- Tenants are fully responsible for any visitors they invite into the building.
- All visitors and studio users must use the Eve Pass Track and Trace system.
- All visitors and studio users must follow current Tenant Guidance.
- Tenants must escort visitors to studios/workshop spaces in a safe and responsible way in line with [Workshop Guidance](#).

To stay safe, to protect others and to save lives organisers, tenants and visitors should all remember and follow the **FACTS**:

- Face coverings in enclosed communal spaces
- Avoid crowded places
- Clean your hands and surfaces regularly
- Two-metre social distancing
- Self-isolate and book a test if you develop coronavirus symptoms

Social distancing and safety measures are in place at all Wasps buildings, enabling tenants to access their studios and offices safely.

The easing of Scottish Government restrictions from Monday 26 April permits the return of non-essential visits to Wasps buildings as well as the return of visitors to studios and offices for work-related purposes. We will advise as soon as workshops are permitted.

Please carefully read and understand this Tenant Guidance before you enter the building and ensure that building users adhere to all measures in place. We have a dedicated helpdesk should you have any questions: [coronavirushelpdesk@waspsstudios.org.uk](mailto:coronavirushelpdesk@waspsstudios.org.uk)

The Scottish Government has published guidance for the creative industries, in particular for providers and users of creative studios in Scotland. You can read this on the Scottish Government website by [clicking here](#). The particularly relevant section for Wasps' building users is titled *Operational Guide for Studio Users*.

Wasps' priority is to continue to provide access to its buildings for you to work in safely. Please note that Wasps adheres to the guidance provided by the Scottish Government, and that this is subject to change, in response to the fluctuating progress in combating the pandemic.

It is important that we have your correct email address, so we can keep you up-to-date with any changes. You can check if we have your correct details by emailing us: [info@waspsstudios.org.uk](mailto:info@waspsstudios.org.uk)

Wasps staff who have been working from home during the lockdown will begin returning to the office at The Briggait, Glasgow in a measured manner from May. The staff remain on hand remotely to respond to your enquiry during office hours, Mon-Fri, 9.30-5.30. During periods where we receive a high volume of enquiries it may take a little longer to respond than usual, so we appreciate your patience during this time.

Thank you for your continued support in keeping our studio buildings open and safe for you to use.